

## **The Butler Public Library Board of Trustees Minutes**

### **April 3<sup>rd</sup>, 2025**

**Meeting called to order:** at 7:13PM by Maryanne Hanisch.

The required posting was made in compliance with the Open Public Meeting's Act.

**Roll Call:**

Present: Maryanne Hanisch, Helene Donargo, Janet Kern, Ryan Martinez

**Excused:** Camille Piccirillo, Louis Coiro

**Unexcused:** none

**Library Staff Attendance:** Jenn Caputo

**Public Attendance:** none

**President's Comments:**

- Trustees reviewed the minutes from March.

**Minutes:** Helene Donargo motioned and Janet Kern seconded the motion to approve the March 3<sup>rd</sup>, 2025 minutes as submitted. The Board voted unanimously to approve the motion.

**Director's Report:**

- Children's program attendance is good.
  - There's a guessing jar contest at the desk. The guesser who gets closer to the number of Legos in the jar will win two tickets to the Growing Stage Theater in Netcong. This month the tickets are for "Knuffle Bunny". New theater tickets are donated monthly by the Growing Stage.
  - The diamond dots programs continue to be huge! There are 2 scheduled for the next months. Both of these programs are for kids.
  - Teen volunteer meeting will be on Monday, June 2<sup>nd</sup> at 4PM. This is a great way for the kids to gather hours for confirmation, NJHS, NHS, etc. Bring your summer schedule to the meeting.
  - Young adult/teen bingo has started. Kids can pick up a reading bingo card from the front desk. They'll have to read 5 books and return their board to be entered to win a \$10 Wawa gift card.
  - These programs are in addition to the two weekly storytime classes, 1000 books before kindergarten, the ShopRite dietician two-bite-club class. Please check the website for sign ups!
- Adult program's attendance for programs good

- Chair yoga just completed another 8 week session. We plan on starting up again in late April. We recently won a grant for \$2400 to cover the next 3 sessions of chair yoga. The big check will be presented soon!
- Online trivia is on the website. Check the website, answer the question and be entered to win a Dunkin' gift card.
- Those programs are in addition to two book clubs, canasta, ESL classes, Friday night movie & Tuesday afternoon movie. Please check the website for the updated calendar!
- At the last Wendy's fundraiser held on Tuesday February 18<sup>th</sup>, the library earned \$515.90. That's just amazing! The money will be used to purchase flowers for the flower beds in the front of the library. We'll be having another Wendy's night on Wednesday, May 14<sup>th</sup>. Please go to Wendy's between 5PM – 8PM to support the library. We'll also be having a Applebee's fundraiser on July 1<sup>st</sup> and Dairy Queen on August 6<sup>th</sup>.
- The next Board meeting will tentatively be on Thursday, May 1<sup>st</sup> at 7PM.

Janet Kern motioned and Helene Donargo seconded the motion to approve the Director's Report as submitted. The Board voted unanimously to approve the motion.

### **Treasurer's Report**

Treasurer emailed the Treasurer's Report ahead of the meeting to all Board Members.

#### **Balances:**

- The Provident Account is at \$206,502.20
- The NJCMF is at \$11,233.84 4.30% interest rate (-0.02%)
- The 1/3 of mil payment was deposited Check #65035 \$117,721.81

The Board reviewed the Treasurer's Report. Helene Donargo motioned and Janet Kern seconded the motion to approve the Treasurer's report. Maryanne Hansich conducted a roll call on the motion to approve the Treasurer's Report and Maryanne, Janet, and Helene voted yes on the motion. Ryan Martinez abstained.

### **Bills to Pay**

- Petty Cash Reimbursement: \$173.21
- Borough: \$27,382.98
- Check to Friends: \$490.95
- Borough (asbestos abatement): \$2,000.00

Maryann Hansich conducted a roll call on the motion to approve the Bills to Pay. Maryanne, Lois, and Janet voted yes on the motion. Ryan Martinez abstained.

### **Old Business**

### **New Business**

- Janet Kern signed the oath of office for the year.
- Ryan Martinez informed the Board about a presentation taking place on Tuesday April 22<sup>nd</sup> from 6PM to 8PM in the courtroom. The presentation will include information about sex abuse and pedophiles.
- Deposited Cash Box and Coin Box revenues on 3/4/25
  - i. Circulation Cash Box: \$507.35
  - ii. Coin Box: \$49.38
- Borough Payments:
  - i. Borough payment check #1626:  
\$23,456.61 given to Melissa Berger on  
3/6/25
  - ii. Asbestos payment check #1627:  
\$2,000.00 given to Melissa Berger on  
3/6/25

### **Public Comments**

### **Adjournment:**

Maryanne Hanisch asked for a motion to adjourn the meeting. Ryan Martinez motioned and Janet Kern seconded the motion to adjourn the meeting. The Board approved adjourning the meeting.

The meeting adjourned at 7:21PM.

Respectfully submitted,

Jennifer Caputo (Acting Director)