

The Butler Public Library Board of Trustees Minutes January 5, 2017

Meeting called to order: by Robert Alviene at 6:10 P. M.

The required posting was made in compliance with the Open Public Meetings Act.

The Mayor welcomed Becky Karpowich to the Board.

Roll Call:

Present: Robert Alviene, K. Baase, Helene Donargo, Maryanne Hanisch, Becky Karpovich, and Luis Rodriguez (Library Director, ex-officio).

Excused: Mario Cardinale and Camille Picirillo.

The Board agreed to continue holding its meetings on the first Thursday of the month at 6:00 p.m.

President's Comments

No comments since the Board President had another obligation and could not attend the meeting.

Minutes:

M. Hanisch motioned that the minutes of the December 1, 2016 meeting be approved as submitted to the Board. K. Basse seconded the motion. The Board approved the minutes as submitted.

Director's Report:

The Director sent a written report to the Board. He highlighted some items from the report:

- The Library held a ceremony to honor the teens that completed the *Garage Robotics* and *Increasing Your TechXpertise* programs. The director received comments from parents praising the STEM programs the Library is offering for teens. The representative from mouse who attended the ceremony was also thrilled by the event.
- The Library had a large turn-out for its *Santa Visits the Library* program. The Director mentioned how children send letters to Santa at the Library and other spots in the Borough and how the letters are answered by Judy Fields of the Butler Recreation Department.

- A newsletter for the winter months (January – March) was published. There are so many programs being held that we had to add an insert to the newsletter.
- The Library is working with the school system and the Museum to digitize the high school yearbooks. This is free and will be done by inmates in Oklahoma correctional facilities. The Mayor asked that the Director check with the facility digitizing the yearbooks on how they protect the privacy of the individuals in the yearbook. The Director will contact the department and see what their procedures are.
- The Director discussed some donations the Library and Friends received. Over the last several years, the Collins Family has donated several thousand dollars a year. Bob Vosatka and his wife gave a sizable donation which will double matched by Johnson and Johnson.
- The Director discussed the cooperation between the Library and the schools. He mentioned the contribution Joy Johnson makes in connecting high schools with students who need help with their English.

K. Baase motioned and M. Hanisch seconded the motion to approve the Director's report. The Board unanimously approved the report.

Treasurer's Report

M. Hanisch reported the balance in the checking account as \$133,396.02 as of 11/31/16. The Director mentioned that the Borough check was cashed after this date.

C. Piciriilo sent an email on the status of the Imandt Fund. She spoke to Lakeland Bank about transferring \$20,000 of the principal in the account to the checking account (as approved earlier in the year by the Board). The Bank said that if the CD would have to be "broken" to do this and a charge would be imposed. A discussion of the Fund and the budget followed. The Board will address this issue at another meeting if the circumstances warrant it.

During the discussion, the Mayor suggested that the Director write a letter to Mr. Collins thanking him for his donation and inviting him to a Board meeting. The Director thanked the Mayor for the suggestion and will write Mr. Collins a letter.

The Director will give the Board a report of FY 2016 revenues and expenditures at the next Board meeting.

The list of bills to be paid was circulated for Board approval as well.

H. Donargo motioned and K. Baase seconded his motion to approve the Treasurer's report and the bill list. The Board unanimously approved the report.

Old Business

- No old business

New Business

- The Director mentioned the obsolescent laptop donation program he is considering. The Mayor said that the Library should be cautious that it not becoming a dumping ground for a group wanted to avoid recycling fees by donating a large number of laptops or by donating laptops which is do not work at all. The Director said that he would not accept a large donation since there is no space to store them.

Adjournment

With no public comments, H. Donargo motioned and M. Hanisch seconded that the meeting be adjourned. The Board unanimously approved the motion.

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Luis Rodriguez