

## Minutes of October 2<sup>nd</sup> Board Meeting

- The Fire Marshall came by to let us know the occupancy limits, we can comfortably fit 30 patrons for Movie Night.
- Informed the board that we have only 3 months remaining in 2014 to complete trustee training to be in compliance for State Aid. I forwarded to all the Trustees resources to complete the training. *Please complete and document all you're training as soon as possible. Informed the Board that they are responsible for 7 hours total for a calendar year in order to be eligible for State Aid.*
- Annette crafted a letter in response to MAIN'S request for compliance (full time director) asking for an extension of time to meet the deadlines contained in the letter MAIN sent to Butler. *Letter was signed and sent to Joan Hipp, president of MAIN. Annette informed the Board that she is resigning from the Board due to relocation. We all expressed our disappointment and wished her well.*
- Hilde Levine quit her job with the Library, she was employed by us for less than 1 year, she gave no notice and left us short staffed. Marianne, who was on vacation for 3 weeks in September had to have surgery and now, will be out again for an undetermined amount of time. Suzanne will also be out for an undetermined amount of time as well beginning October 18. As a result of these circumstances the remainder of the staff is working extra hours in order to cover the desk and pick of the slack the absence of these employees has created. I have hired Kristen Talbot, the person that had the job before Hilde, she is happy to be coming back and is very adept at her job. She will start on Monday October 6, 2014. *Board approved her appointment*
- Attended a Directors meeting at the Morris County Library. MAIN does not at this time have an executive director in place, neither do they have IT support after 12/31/14 because OLIS will not support MAIN any longer. They are working on both issues. There are many things that I can do to support our computers, but I am concerned about the more intricate operations that I am not privy to or have no permissions to access. We were also told that our technology contributions to MAIN will go up significantly. *There was a discussion and great concern by the Board regarding MAIN's inability to support our computers in the future. Mayor pointed out that they need to hold up their part of the bargain if they want Butler to be in compliance with their standards. We are not in a position to hire anyone on the outside to support our computers.*