

**BUTLER PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING
November 6, 2014**

Meeting called to order: by Mariijane Brandau at 8:00 PM.

Roll Call:

Present: Camille Piccirillo, Marie Pra, Catherine Chadwick, Marijane Brandau , Louis Coiro.

Absent: Mayor Alviene, Elaine Baldwin

Required posting was made in compliance with the Sunshine Law

President's Comments: No comments

Minutes from last meeting:

I have looked at the minutes for the last meeting and they were fine. Would anyone like to make a motion to approve the minutes? Marie Pra makes a motion to approve the minutes. Camille seconds the motion. The motion passes.

Director's Report:

- We purchased our TV for Movie Night; the first family movie night is Friday November 21st at 6:45. We will be showing Maleficent which was just released on November 4th. *The entire board was impressed with our new flat screen TV that was purchased through the generosity of the Friends of the Library*

- Out bookcase that houses our CD collection collapsed. Margaret researched and found the cheapest alternative; I am asking the Board to approve the purchase of new CD display cases for \$430.00. *Marijane wanted to wait to discuss this with the Mayor (since the Mayor was not at the meeting) before approving this expenditure; she said she would contact him after the meeting. Marijane also indicated that she would talk to the Mayor regarding making Catherine Full Time.*

- Our computers need to be updated. Over a month ago I purchased licenses to update choosing not to replace them at this time. That was a savings of several thousand dollars. We need to hire Glen to load the new software and update our computers, the cost is \$400.00 I ask the board to approve this expenditure. *Louis and Camille both indicated that they thought this was a great deal and they recommended that the Board approve this expenditure. Marijane did approve as did the remainder of the Board.*

- Kristen Talbot joined our staff again on October 6th, she hit the ground running and participation in our programs has increased. She is taking over the responsibility for producing our quarterly Newsletter, a savings of more than \$200 a quarter. *Marijane and Marie were both happy that Catherine was able to save over \$800 a year on Newsletter production.*
- I have gone over monthly expenditures and have reduced many of them without compromising services or material. I have lowered the phone bill, the annual standing book order, the magazine order and the newspaper order. *Catherine indicated that she will examine the budget again and be certain to cut where possible without compromising services or material. There are areas that can be cut further, but unfortunately there are areas where the savings need to be reallocated. The Board was pleased with the idea of reallocation of monies.*
- Attended both the Planning Council Meeting and the Director's meeting this month. Butler has never purchased eBooks, but this is something I would like to budget for next year. We have a very low circulation of eBooks and I would like to purchase them to increase interest and circulation in them. *There is a great deal of concern regarding MAIN's ability to support us during this time of transition. Catherine talked about buying eBooks, but said that we need to wait until our new platform is in place (early 2015) We will be getting 3M that will be replacing Overdrive. 3M will be integrated into the POLARIS catalog. A conversation about MAIN and computer support ensued.*

Treasurer's Report: Marie Pra questioned some expenditures that Catherine will investigate with Margaret

Old Business: None

New Business: None

Public Comments: None.

Motion to adjourn:

Marijane made the motion to adjourn, the Camille seconds. The Motion passed the meeting was adjourned at 8:40 PM.