

## **The Butler Public Library Board of Trustees Minutes November 2, 2017**

**NOTE – Due to a lack of a quorum the Board did not meet in October 2017.**

**Meeting called to order:** by Camille Piccirillo at 6:03 P. M.

The required posting was made in compliance with the Open Public Meetings Act.

**Roll Call:**

Present: Robert Alviene, Mario Cardinale, Helene Donargo, M. Hanisch, Becky Karpowich, Camille Piccirillo and Luis Rodriguez (Library Director, ex-officio).

Karen Baase resigned from the Board.

**President's Comments**

The Library is running flat or in the red in terms of its budget. The President said that the Board should make a presentation at a Borough Council meeting to ask for assistance. She also said that the Library will use the Imandt Fund but will try to wait until the 3-year CD matures in order to not pay a penalty for closing the account before the maturity date.

**Minutes:**

R. Alviene motioned that the minutes of the September 5, 2017 meeting be approved as submitted to the Board. M. Cardinale seconded the motion. The Board approved the minutes as submitted.

**Director's Report:**

In response to a question from the President, the Director said that sales for the Taste of Tri-Boro were not doing well. If they do not increase dramatically, we will have to cancel the event (note – Taste of Tri-Boro was cancelled). The Board discussed reasons why this year's event did not do well.

The Mayor said, in reference to the presentation to the Council, that the Borough budget is tight.

The Director gave a written report to the Board. He highlighted some items from his November report:

- He met with the Executive Committee of the Butler High School Student Council to get their feedback on how the Library could better serve teens. They were a very good group to

meet with. Among some of their suggestions were to open on Sundays or to stay open later one night a week.

- The Friends will finance the purchase of twelve Chromebooks and a cart to allow the Library to do more programs using the Internet.
- The Library is doing Toys for Tots again.
- MAIN will increase our fee by 25%. The Director mentioned the handout which discussed the benefits of membership in MAIN.
- Because of the decreases in the Library budget, requests for materials from other libraries have increased dramatically.
- We are going to have a passport renewal program in 2018.
- The Library will be sponsoring a presentation in February by someone for the American Foundation for Suicide Prevention.

M. Hanisch motioned to approve the Director's report. M. Cardinale seconded the motion. The Board approved the report.

### **Treasurer's Report**

M. Hanisch gave the report. As of the end of September, the checking account balance was \$55,312.18.

M. Cardinale motioned and H. Donargo seconded the motion to pay the bills. The Board approved the motion unanimously.

### **Old Business**

- Closing Time – the Board re-affirmed that the Library can announce that it closes five minutes before the actual closing time.
- Board Training – the Director requested that Board members give him information on the time spent on training.

### **New Business**

- 3-D Printing Policy – the Board approved the policy as presented.
- Director Raise – C. Picirillo motioned to give the Director a two percent raise for the Director, effective the next pay period. M. Cardinale seconded the motion. The Board unanimously approved the motion.
- Library Construction Act – the Director gave out information on the upcoming vote for a bond issue for library discussion.

**Public Comments**

None.

**Adjournment**

With no public comments, M. Cardinale motioned and H. Donargo seconded that the meeting be adjourned. The Board unanimously approved the motion.

The meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Luis Rodriguez