

## **The Butler Public Library Board of Trustees Minutes April 5, 2018**

**Meeting called to order:** by Camille Piccirillo at 6:10 P. M.

The required posting was made in compliance with the Open Public Meetings Act.

**Roll Call:**

Present: Robert Alviene, M. Hanisch (via conference call), B. Karpowich, Nancy Moody, C. Piccirillo, and Luis Rodriguez (Library Director, ex-officio).

Excused: M. Cardinale & H. Donargo

**Minutes:**

R. Alviene motioned and N. Moody seconded to approve the minutes as submitted. The Board voted unanimously to approve the motion.

**President's Comments**

For 2019, the Borough is giving the Library an additional \$10,000 over and above what the Library will receive via the third of a mill. The President will call Lakeland Bank to let them know that the Library will be tapping the Imandt Fund CD when it is up for renewal in June. She wants to make sure it does not automatically roll-over. The plan is to withdraw \$20,000 to use in the 2018 budget and to see what the savings rates are to determine the term of the CD.

**Director's Report:**

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report:

- The Director stated that the Library had set-up the Krayon Kiosk which the Friends, Lakeland Bank and the VFW paid to purchase. He said that children are using it. The Board had a question about headphones. The Director said that the Library is evaluating the noise coming from the tablets on the Kiosk and will determine if it will have headphones for children (or adults) to use. C. Piccirillo stated that many children now have earplugs with the devices they own.
  
- The Director discussed the programs held in March. He stated that the Makerspace Day programs for children were very successful. The Passport Program was also very successful. He then discussed upcoming programs.

- He stated that the VFW donated on the day of the meeting \$50 for the Krayon Kiosk.
- The program at Raymour and Flanigan is going well. A discussion followed about the appropriateness of having a food truck at the event. The Board asked the Director to have the Raymour and Flanigan manager work with the food truck owner.

M. Hanisch motioned and J. Karpowich seconded the motion to approve the Director's report.

### **Treasurer's Report**

The first quarter check from the Borough was deposited. With that deposit the amount in the checking account at the end of March \$101,315. The Treasurer just wrote the check to the Borough (\$90,465.35), a petty cash check (\$115.43), and a check to the Friends of the Butler Library (\$150). The check to the Friends was written because the donation checks for the Krayon Kiosk from Lakeland Bank (\$100) and the VFW (\$50) were written to the Library.

The Board could not review bills to be paid list because the staffing issues. The Director will scan and send the bills list to the Board once he gets it.

### **Old Business**

The Director shared the proposed budget, with revisions made to account for the additional \$10,000 from the Borough, for discussion at the next meeting.

### **New Business**

None

### **Public Comments**

### **Adjournment**

R. Alviene motioned to adjourn and N. Moody seconded the motion.

The meeting was adjourned at 6:33 p.m.

Respectfully submitted,

Luis Rodriguez