

## Minutes of the Butler Public Library Board Meeting – November 1, 2018

**Meeting called to order** by Camille Piccirillo at 6:00 PM

**Roll Call Present:** Robert Alviene (Mayor), H. Donargo, M. Hanisch (Treasurer), B. Karpowich, N. Moody, C. Piccirillo (President)

**Absent:** Dan Johnson (Superintendent of Schools), Luis Rodriguez (Library Director)

**Minutes** Due to a lack of quorum, there was no October board meeting.

**Director's Report** for October was approved.

**President's Comments** Camille reminded the board members that a total of seven hours of reading and/or viewing videos on library topics was required for trustees' awareness and development. She recommended the state library website's Short Takes for Trustees.

**Treasurer's Report** The borough was paid \$24,477.27 for October's expenses. The petty cash will be paid next week.

Maryanne reported that she contacted Jim Kozimor in regard to the New Jersey Cash Management Fund. After getting the account in place and signing the required authorizations for wire transfers, we learned that there were fees for every transaction, making the whole prospect less worthwhile. Through his contacts, Jim was able to get the fees waived, and the Lakeland Bank will also give our checking account a better interest rate.

Maryanne will meet with Peggy Denequolo to get the first transfer of our funds done. The board approved keeping \$2,000 over the minimum required amount in the checking account.

**New Business** Luis provided two policies for board perusal:

- Digital Projector and Screen Borrowing Policy
- Meeting Room Policies, Regulations, and Procedures <Draft>

The board did a roll call vote in favor of a first reading of both policies, with the intention of sending changes / amendments to Luis.

**No Public Comments**

**Adjournment** at 6:17 PM.