

The Butler Public Library Board of Trustees Minutes February 7, 2019

Meeting called to order: at 6:01 p.m. by Robert Alviene in place of Camille Piccirillo, who was excused.

The required posting was made in compliance with the Open Public Meetings Act.

Roll Call:

Present: Robert Alviene, Maryanne Hanisch (called in), Becky Karpowich, Nancy Moody, and Luis Rodriguez (Library Director, ex-officio).

Excused: Helene Donargo and Camille Piccirillo

Absent: Dan Johnson

Minutes:

R. Alviene motioned and N. Moody seconded his motion to approve the minutes as submitted. The Board voted unanimously to approve the motion.

President's Comments

None since President was excused.

Director's Report:

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report:

Gallery opening – The opening went very well. We had very good attendance. The Mayor spoke. Several young adults and seniors who participated in the Teen Mural and Intergenerational Art programs spoke about their experience and were well received. The Mayor said the program was excellent. The gallery is a welcome addition to the Library and gives the Library the opportunity to share what people in the community are doing.

Marvel Comics - The Library is now providing online access to Marvel comics.

New ESL Program - The ESL program taught by a retired Wayne high school teacher and principal went over so well that the students asked the teacher to extend it for another eight weeks. He will be doing an Advanced ESL program, including one hour of grammar instruction.

Junior Solar Sprint - The Library will be starting a Junior Solar Sprint program for sixteen middle schoolers. Teams of four will build a solar powered car to race against other teams in Morris Count.

Recognitions for the Record - The Director wanted to recognize for the record four Butler young adults for their help at the Morris County VoTech program. The students were: Marissa Alfieri, Devin Boone, Olivia Boone, Caroline Dziedzic, Dominika Petrasova and Elijah Uribe.

B. Karpowich motioned and N. Moody seconded the motion to accept the Director's report. The Board unanimously accepted the report.

Treasurer's Report

There is a current balance of \$29,745.75 in the checking account. \$20,000 of that is money from the Imandt Fund for use in 2019. The payment to the Borough will be \$26,252.04. The petty cash reimbursement check will be for \$136.21. This will leave the Library with a little over \$3300 in the checking account. The plan is to get the first Borough check, pay off bills to the Borough and petty cash, and deposit all but \$4,500 into the New Jersey Cash Management Fund.

N. Moody motioned and B. Karpowich seconded the motion to approve the Treasurer's report. The Mayor conducted a roll call vote and all voted yes to this motion.

Old Business

2018 Budget Review

The Director has earlier shared a 2018 budget review with the Board. The director said that we are still spending more than the revenues we get. The Library did come well under budget for personnel costs - a little over \$13,000. The Director recommended that the Library approach the Borough Finance Committee for an additional appropriation, just like it did last year.

Meeting Policy

The Director shared a meeting policy revised to reflect Board's desire to allow only Butler governmental and non-profit organizations to use a meeting room in the Library at no cost. The Director asked the Board if what it thought of allowing a person or group that is not one of the above to use the Library to raise funds. The Board did not think this an appropriate use of the meeting rooms and noted the logistical and legal problems which could arise from such a use.

N. Moody motioned and B. Karpowich seconded a motion to approve the meeting room policy, with the capitalized part removed (the part discussed above). The Mayor conducted a roll call vote and all voted to approve the policy. The Director will ask the Borough Administrator and

Attorney to review the policy. It would become Library policy if neither saw any problems with the policy as just approved.

New Business

No new business.

Public Comments

No comments.

Adjournment

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Luis Rodriguez