

The Butler Public Library Board of Trustees Minutes March 7, 2019

Meeting called to order: at 6:00 p.m. by Camille Piccirillo.

The required posting was made in compliance with the Open Public Meetings Act.

Roll Call:

Present: Robert Alviene, Maryanne Hanisch (called in), Helene Donargo, Becky Karpowich, Nancy Moody, and Luis Rodriguez (Library Director, ex-officio).

Absent: Dan Johnson

Minutes:

N. Moody motioned and R. Alviene seconded the motion to approve the minutes as submitted. The Board voted unanimously to approve the motion.

President's Comments

The President suggested that at least one person on the Board be at large Library events. The Director will let the Board know of such events in advance. The President asked if a Trustee can enroll to attend the Trustee training program at the Wayne Public Library. N. Moody and C. Piccirillo plan to attend.

The President said that the Library will once again be involved in June's Taste of the Borough's event. Details of the event were discussed. The Mayor expressed concern about open access to the swimming area. His concern will be shared with the Economic Development Committee.

Director's Report:

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report:

- He discussed some upcoming programs:
 - Once again, staff from Architekt Music will do two ukulele classes, one for adults and one for children. The last time the Library held the classes, they were well-attended and much enjoyed.
 - The Director explained the Citizen Science Day program.
 - The Library is doing a "Learn to Ride a Bike" program.
 - "A Star is Born, the March movie in the "Last Tuesday of the Month" series is getting close to the occupancy limit for the room.

- The Library will be hosting a representative from Morris County Tech, who will speak on education programs for high school students who do not plan to go to college.
 - The Library is once again holding its “Gift-A-Book” program in March and April. To support this program Girl Scout Troop # 96844 will hold two craft session where children will make their own bookmarks.
 - The Library is participating in the statewide “Makers’ Day” celebration.
 - The Director showed the Board the teen mural which was recently displayed.
 - Nadia Cardelli will display paintings done by students in her classes in the Butler schools in the new gallery.
- N. Moody asked what making the Library website SSL compliant meant. The Director said that it makes the website more secure and helps prevent some browsers from stating that the Library website is insecure.
 - The Director discussed what he did at the Aaron Decker School on “Read Across America” Day. He had a very good time!
 - B. Karpowich mentioned that Jennifer Roer, the middle school teacher who is helping with the Junior Solar Sprint program, is willing to do a coding class for elementary school students. She also mentioned having the Director come in for the Richard Butler book sale.

N. Moody motioned and H. Donargo seconded the motion to accept the Director’s report. The Board unanimously accepted the report.

Treasurer's Report

M. Hanisch said that the first quarter Borough check in the amount of \$84,266.73 was recently deposit. This led to a discussion of whether or not the Library will receive, as it did in 2018, an additional \$10,000 above the mill rate amount from the Borough. The Mayor said he will check at the budget hearing and also asked the Director to check with Jim Kozimor.

Once the February bank statement is received and justified, C. Piccirillo and L. Rodriguez will ask Lakeland Bank to transfer funds to the New Jersey Cash Management Fund. As is the Board’s intention, enough to pay any outstanding bills and an additional \$4,500 will be kept in the Lakeland Bank checking account.

N. Moody motioned and H. Donargo seconded the motion to approve the Treasurer's report. The President conducted a roll call vote and all voted yes to this motion.

The Board reviewed the bills to be paid. N. Moody made a motion and H. Donargo seconded the motion to approve the payment of the bills. The President conducted a roll call and all voted yes on the motion.

Old Business

Meeting Policy

Jim Lampmann said the policy is fine but suggested adding a clause stating that the Library is not responsible for any loss if an event cannot be held because the Library had to close on the day of the event. The Director will add this clause to the policy and the Board will discuss the revised policy at its next meeting. Once approved, the policy will be put on the Library's website.

New Business

Financial Forecast

The Director passed out the document and asked the Board to discuss this at the next meeting.

Public Comments

No comments.

Adjournment

The Mayor motioned to adjourn. N. Moody seconded the motion. The Board approved adjourning the meeting.

The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Luis Rodriguez