The Butler Public Library Board of Trustees Minutes  
September 3, 2020 Meeting

Meeting called to order: at 6:05 p.m. by Camille Piccirillo.  
The required posting was made in compliance with the Open Public Meetings Act  
*The meeting was held on Zoom and followed the OPMA guidelines for a virtual meeting during an emergency.

Roll Call:  
Excused: Suzanne Greco

Minutes:  
N. Moody motioned that the minutes of the June 2020 meeting be approved as submitted. M. Hanisch seconded the motion. The Board voted unanimously to approve the minutes.

President’s Comments  
The President said that given the pandemic, the Library seems to be doing well.

Director’s Report:  
The Director had sent a written report for July and August to the Board before the meeting. He highlighted some items from the report:

- The Library has begun lending Chromebooks to let patrons connect to the Library Wi-Fi.
- He hopes that the Library Wi-Fi will be extended soon.
- He mentioned on how the need to maintain social distancing does not allow the Library to let too many people into the meeting rooms.
- The "Open Air" programs drew a good audience.
- One of the programs the four libraries sponsored in the summer - "Past Life Regression" program with RoseMarie Rubinetti-Cappiello had an audience of 75. RoseMarie will be doing a program on another topic in the fall.
- The "De-clutter Workshop" had 65 attendees.
- The Wednesday Book Club will be using our Zoom account to hold meetings.
- The Friends of the Library made several donations to the Library:
  - $100 for the Zumba classes
  - $100 for the Yoga classes
  - $500 for Kanopy
  - $420 towards LearningExpress
• The Director has been working with the Borough to increase the number of Butler residents who complete the Census,
• MAIN is planning to have three day a week delivery between MAIN libraries. We do not know when statewide delivery will begin but it may in the middle of October. It would cost the Library $37.50 per week to support delivery.
• The Boy Scout who is renovating the benches by the playground and adding two new benches for his Eagle Scout project will be very shortly. He hopes to have the project completed by the end of September.

N. Moody motioned to accept the Director’s report. H. Donargo seconded the motion. The Board approved the report unanimously.

**Treasurer’s Report**
The Treasurer gave the following report:

There is $32,495.42 in the New Jersey Cash Management Fund. The interest rate on the account is 0.15%.

There is $5,860.53 in the Lakeland checking account.

There is $155,340.86 in the Imandt Fund CD comes which comes dues soon (Sept. 12). The Treasurer said that the best interest from a Lakeland CD is at 0.40% for a thirteen-month CD. She asked the Board what it wanted to do with the CD when it matured. The Board gave the Treasurer and the President permission to move the money into the CD which has the best rate.

The Director sent a list of bills to be paid to the Board members. He also mentioned that the Library had been asked to pay the ice cream vendor at the Census event. The County would reimburse the Library. The Mayor asked the Director to verify that the Library will be reimbursed.

N. Moody motioned to accept the Treasurer’s report. H. Donargo seconded the motion. The Board held a roll call vote and the report was approved unanimously.

N. Moody motioned to approve the bills for payment. B. Karpowich seconded the motion. The Board held a roll call vote to approve payment of the vouchers. The motion was approved unanimously.
Old Business
No old business.

New Business
• Letting Patrons into the Library
  The Director asked the Board if it was comfortable with letting patrons into the Library, by appointment and in a limited manner. Patrons would be allowed to browse in the adult section and families would be allowed to browse in the children’s, juvenile and teen section. Patrons would also be allowed to use the public computers.

  The Director described the measures the Library would take to protect patrons and staff. The Mayor asked how the computers would be disinfected.

  The Board was comfortable with letting patrons into the Library. The Board suggested that the Library do so in two weeks in order to give the Library time to get things ready for patrons.

  The Mayor asked if the rest rooms would be open. The Director stated that the rest rooms were in the Borough part of the building and that the Director with work with the Business Administrator on whether the Borough had to provide rest rooms when it was open to the public.

Public Comments
There were no public comments.

Adjournment
H. Donargo motioned to adjourn the meeting. M. Hanisch seconded the motion. The Board unanimously voted to adjourn the meeting. The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Luis Rodriguez