The Butler Public Library Board of Trustees Minutes  
March 4, 2021 Meeting

**Meeting called to order:** at 6:04 p.m. by Camille Piccirillo
The required posting was made in compliance with the Open Public Meetings Act

**Roll Call:**

Excused: Becky and Jason Karpowich

**President’s Comments**
The President said she may have to leave the Board due to work and other commitments. She will let the Board know as soon as she knows what is going on.

The Book Drive was very successful. A lot of people attended. The Director said that Becky Karpowich, Janet Kerns, Valerie Mola, Michelle Hennig and Katherine Price were of great help on that day.

The President also expressed her condolences to Karen Bartole’s family.

**Minutes:**
The Board reviewed the draft of the February 2021 meeting minutes. M. Hanisch motioned to accept the minutes as submitted. N. Moody seconded that motion. The Board unanimously approved accepting the minutes as submitted.

**Director’s Report:**
The Director had sent a written report to the Board before the meeting. He highlighted some items from the report:

The Director said that one of the Friends suggested a pen pal program. The Director reached out to the Butler County (Pa.) Library and they would like to be a pen pal partner.

B. Karpowich and the Director will do Junior Solar Sprints this year. The program will be virtual. B. Karpowich found some classroom teachers who will do JSS.
The Butler Library will be the recipient of a portion of monies collected by the Stop & Shop in Wanaque when a tote bag is sold.

The Library is now open until 4 p.m. on Friday. We lengthened the period (one half hour on either end) of time during which a patron can make an appointment to use the Library/

The President asked if the Library was receiving a lot more foot traffic. The Director said that it is increasing. People are now coming to the Library without making an appointment.

N. Moody motioned to accept the Director’s report. H. Donargo seconded the motion. The Board approved the report unanimously.

**Treasurer's Report**
The Treasurer gave the following report. She had also emailed the report to the Board before the meeting:

On Feb. 10, 2021, the following payments were made:

- $20,619.61 Borough payment for January
- $208.63 Petty Cash

Our current balances:

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>NJCMF</td>
<td>$9,898.55</td>
<td>0.10%</td>
</tr>
<tr>
<td>Lakeland</td>
<td>$18,584.69</td>
<td>0.20% (changed today to 0.15%)</td>
</tr>
</tbody>
</table>

The Board discussed writing a check to the BBEA for $50. The Library would be one of the sponsors of the golf outing fund raising event. M. Hanisch motioned to approve the payment. N. Moody seconded the motion. The Board held a roll call on the motion.

The bills owed this month are a little higher than the previous month. In order to pay these bills, the Treasurer would have to transfer money out of the NJCMF account. She is reluctant to close that account.

The Director said that he will talk to Jim Kozimor, the Borough CFO, about when the Library will
receive the first quarter check from the Borough [in order not to transfer money from the NJCMF account].

The Director and President agreed

Approval of Bills to Pay
N. Moody motioned and H. Donargo seconded the motion to pay the bills listed above. A roll call was held and the motion passed unanimously.

Treasurer's Report
B. Karpowich motioned and H. Donargo seconded the motion to approve the Treasurer’s report. The motion passed unanimously.

Old Business
No old business.

New Business

Board Meetings Dates
The Board approved meeting the first Thursday of each month at 6 pm except for the month of August, when there will be no meeting.

Tile in Front of Entrance
The Director asked if he could ask the Friends group to fund replacing the carpet in the entrance to the Library with tile. The Director wondered if the lip where the tile and the existing carpet met could be a tripping hazard. The sense of the Board was that this was not the case. N. Moody said that a runner should be purchased to prevent slipping on the tile when it is wet. The Director said that another option would be to put the runner right outside of the entrance to the Library. The President suggested asking someone in the Borough for advice. The Board thought that replacing the carpeting was a good idea, if the Friends were paying for the work.

Automatic Thermostat
The Director asked the Board if he could ask the Friends group to pay for the installation of a programmable thermostat to allow the Library to run the fan function automatically. On occasion, Library staff forgot to turn off the fan at closing. The Board thought this a good idea.

Working with the Museum on a 120th Anniversary Program
March 13, 2021 will be the 120th anniversary of Butler being chartered. The Director asked for suggestions for celebrating the 120th anniversary during that week on Butler history. M. Hanisch said she could come up with suggestions and remembers what was done for the 100th anniversary. She suggested doing this in the summer when something could be done outside. The Director liked that suggestion. He said he will mention this to Paul Baustante from the Museum.

The Mayor discussed the book drive which will occur in February at the Library. It for children in pre-K to middle school (5th grade). The event is open to children outside of Butler as well.

Public Comments
There were no public comments.

Adjournment
M. Hanisch motioned to adjourn the meeting. N. Moody seconded the motion. The Board voted to adjourn the meeting. The meeting adjourned at 6:53 p.m.

Respectfully submitted,

Luis Rodriguez