The Butler Public Library Board of Trustees Minutes
May 6, 2021 Meeting

Meeting called to order: at 6:05 p.m. by Camille Piccirillo
The required posting was made in compliance with the Open Public Meetings Act

Roll Call:
Present: Helene Donargo, Maryanne Hanisch, Ryan Martinez, Nancy Moody, Camille Piccirillo, and Luis Rodriguez. Nadia Cartelli attended to observe the Board meeting.

Excused: Becky and Jason Karpowich

President’s Comments
The President asked Nancy Moody if this was her last meeting. Nancy said it would be if there was a replacement for her.

The President said the Board may be able to meet in-person in the future. That is something the Board should consider.

Minutes:
N. Moody asked for a correction on the second page – her name was followed directly by “Hanisch.” H. Donargo motioned to accept the minutes as submitted with the correction. M. Hanisch seconded the motion. The Board unanimously approved the minutes with the corrections. HD/MH

Director’s Report:
The Director stated that the Library will be holding outdoor craft programs.

He discussed the program on July 11. He is working with Vikki Szabo, the chair of the Butler Municipal Alliance, and Vicky Mulligan of Life Center Stages, to hold an outdoor program. There will be a drum circle and the Navigating Hope van will be at the program. The program will be in the parking lot in the back of the Borough building.

This past week, a Girl Scout Troop cleaned up the park by the Department of Public Works parking lot. The Library would like to hold programs in this spot as well.

The Library has had good attendance at programs. The cooking program led by Bret Boone was one of them.
M. Hanisch said that the drum circle was a lot of fun with a lot of people participating and observing.

N. Moody motioned to accept the Director’s report. H. Donargo seconded the motion. The Board approved the report unanimously.

**Treasurer's Report**  
The Treasurer emailed part of her report to the Board.

The following bills for March were paid on April 7, 2021:

- Check 1503 Petty Cash 1 $150.00  
- Check 1504 Petty Cash 2 $78.64 = Total $228.64  
- Check 1505 Borough of Butler $25,805.14

Our current balances:
- Lakeland $53,967.53 Interest rate is unchanged at 0.15%  
- NJCMF $9,899.23 Interest rate is unchanged at 0.10%

She said that there was no change in interest rate. The Library still has money in its checking account to cover the bills to pay and petty cash reimbursement.

H. Donargo motioned to approve the Treasurer’s Report. N. Moody seconded the motion. The Board held a roll call vote and the motion was passed unanimously.

**Approval of Bills to Pay**  
The Director emailed the Board the amount of bills to pay.

The Library owes the Borough $23,091.39 and the petty cash reimbursement is $97.88

N. Moody motioned and H. Donargo seconded the motion to pay the bills listed above. A roll call was held and the motion passed unanimously.
**Old Business**

**2021 Budget**
The Director had sent the proposed budget and notes on it to the Board before the meeting. The President said that the information I shared shows the Library in good financial shape. The President asked if anyone had any questions. There were none.

H. Donargo motioned to approve the 2021 budget as presented. M. Hanisch seconded the motion. The Board held a roll call vote and the budget was approved unanimously.

**No Appointment on Wednesdays and Saturdays**
Letting patrons into the Library without an appointment on Wednesdays and Saturdays is well and it is appreciated. The President asked if there has been any conflict in terms of social distancing. The Director said there has not been any problems.

**Groups of Fully Vaccinated People Meeting in the Library**
The Director asked the Board what it thought about letting people who are fully vaccinated meet in the Library. The question of determining vaccine status was raised. The Board felt that the Library could not ask for proof. In addition, there are people who cannot be vaccinated for religious or other reasons. At the end, the Board thought that people meeting with social distancing was fine.

**Capturing Butler History Project**
M. Hanisch discussed what she is doing on this project. She is planning to create videos of oral history interviews with Butler residents. The Board liked this project.

**New Business**

**Three Percent Raise for the Library Staff**
The Director proposed a 3% raise for staff. This is the same as Borough employees received. For staff other than the Director, the raise would take effect in the first pay period where all the work days are in May. The Director would receive his raise in October.

M. Hanisch motioned to give the staff a 3% raise. H. Donargo seconded the motion. The Board held a roll call vote and approved the raise. The motion was approved unanimously.
Picnic Table Outside the Entrance to the Library (Request to Friends)
The Director asked the Board if he could ask the Friends for money to purchase a picnic table to be placed by the area where the bicycle rack is currently located. The Board was fine with the Director making this request.

The Director updated the Board on the retractable awning. The Council was concerned that the awning, which had not been used for years, might not work and so the Council rejected the donation offer.

Public Comments
There were no public comments.

Nancy thanked Nadia for taking her position on the Board and thanked the Board. Camille thanked Nancy for her input and help.

Adjournment
M. Hanisch motioned to adjourn the meeting. H. Donargo seconded the motion. The Board voted to adjourn the meeting. The meeting adjourned at 6:54 p.m.

Respectfully submitted,

Luis Rodriguez