

The Butler Public Library Board of Trustees Minutes February 2, 2023

Meeting called to order: at 6: 05 p.m. by Camille Piccirillo.

The required posting was made in compliance with the Open Public Meetings Act.

Roll Call:

Present: Helen Donargo (virtual), Maryanne Hanisch, Ryan Martinez (virtual), Camille Piccirillo and Luis Rodriguez (Library Director, ex-officio).

Excused: Nadia Cartelli, Becky Karpowich, and Jason Karpowich

President's Comments

The President said the park is looking very good. She hopes it will attract new people to the Library.

Minutes:

H. Donargo motioned and M. Hanisch seconded the motion to approve the January 3, 2023 minutes as submitted. The Board voted unanimously to approve the motion.

Director's Report:

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report:

- The Library was chosen as Grow with Googles' February 2023 Partner of the Month!
- The attendance at the programs is very good!
- There are a lot of good programs coming up.
- The Director was surprised at how much was collected by Stop & Shop in its January 2023 community bag program.
- The Friends made a lot of donations to the Library.

M. Hanisch motioned and H. Donargo seconded the motion to accept the Director's report. The Board unanimously accepted the report.

Treasurer's Report

The Treasurer's Report for Feb. 2, 2023 follows:

Bills Paid - Jan. 11, 2023

Check #1553 \$30,744.27 Borough of Butler

Check #1554 \$73.44 Petty Cash

Balances

Lakeland \$80,721.90 (The interest rate was not available when the Treasurer called; but it hasn't changed in months.)

NJCMF \$10,086.64 4.37% (+0.2%)

Bills to Pay

Borough Owed = \$30,298.36

Petty Cash = \$320.41

The Director also asked the Board to approve Maryanne Hanisch writing a check in the amount of \$500 to Lucia McMahon for the presentations she did at the High School and at the Library. It is for her honorarium for the two events.

The Board reviewed the bills to be paid. H. Donargo motioned and R. Martinez seconded the motion to approve the Treasurer's report and the payment of the bills. The Board unanimously approved the motion.

The President conducted a roll call on the motion to pay the bills and all voted yes on the motion.

H. Donargo motioned to allow the Treasurer to write a check to Lucia McMahon. R. Martinez seconded the motion. The Board did a roll call and all voted yes on the motion.

Old Business

2022 Budget Status

The Director sent a document with the final amounts on the different account lines (with one correction noted at the meeting). The Library will have a surplus of almost \$14,000.

He will present information at the next meeting to move monies around so that no account line is in the negative. He will also provide a preliminary budget proposal for 2023.

New Business

New Phone System

The Library cannot find a phone to replace the very old phone at the Circulation Desk. Ed Card from the Borough suggested that the Library get a new and modern phone system. He got a quote for the Library to do this.

The Director asked the Board for permission to get a new system if the total cost of the new phone system and Internet from Optimum. The Board president suggested contacting Optimum for a quote as well. The Board will review the proposals and decide at its next meeting.

Public Comments

No comments.

H. Donargo asked if I received an email from Amazon about it discontinuing its Amazon Smile program.

Adjournment

M. Hanisch motioned to adjourn. H. Donargo seconded the motion. The Board approved adjourning the meeting.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Luis Rodriguez