

## **The Butler Public Library Board of Trustees Minutes April 6, 2023**

**Meeting called to order:** at 6: 07 p.m. by Camille Piccirillo.

The required posting was made in compliance with the Open Public Meetings Act.

### **Roll Call:**

Present: Helen Donargo (virtual), Maryanne Hanisch, Becky Karpowich (virtual), Jason Karpowich (virtual), and Luis Rodriguez (Library Director, ex-officio).

Excused: Ryan Martinez and Camille Piccirillo

M. Hanisch ran the meeting in lieu of the President.

### **President's Comments**

No comments.

### **Minutes:**

H. Donargo motioned and J. Karpowich seconded the motion to approve the March 2, 2023 minutes as submitted. The Board voted unanimously to approve the motion.

### **Director's Report:**

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report:

- The attendance at the programs is still very good!
- The Library has been having problems with Internet. Cablevision is sending a technician to fix the line running into the building.
- The Library received the first quarter check from the Borough.
- The Library is still trying to get a person to work on Tuesday nights, some Saturdays, and to fill in when necessary.
- The Library is looking for volunteers to help people with technology and computer issues.
- The Library should be getting an announcement that it has been chosen as the Grow with Google February Partner of the Month.

H. Donargo motioned and J. Karpowich seconded the motion to accept the Director's report. The Board unanimously accepted the report.

### **Treasurer's Report**

The Treasurer and Director had emailed Board members information on the checking accounts and bills to pay.

The Treasurer's Report March 2, 2023 follows:

Bills Paid:

Feb. 2, 2023 \$500 Lucia McMahon (for presentations at the library and Butler High School)

Feb. 7, 2023 Borough of Butler \$30,298.36

Petty Cash \$320.41

The Treasurer was unable to get the balances and interest rates for the Lakeland Bank checking account and the New Jersey Cash Management Fund since she was on vacation and did not have access information for those accounts.

Bills to Pay

Borough Owed = \$24,916.02

Petty Cash = \$188.85

The Board reviewed the bills to be paid.

B. Karpowich motioned and J. Karpowich seconded the motion to approve the Treasurer's report and the pay the bills.

The Board unanimously approved the motion to accept the Treasurer's report as submitted.

The President conducted a roll call on the motion to pay the bills and all voted yes on the motion.

### **Old Business**

#### **New Phone System**

The Director shared information with the Board on different proposals he has received to install a new phone system in the Library. The Director recommended that the Library approve the proposal from ATS.

The new system will cost more but there will be many advantages with a new system (the existing system dates from at least 2008). One advantage is that the staff can have an extension.

H. Donargo motioned to approve choosing ATS. J. Karpowich seconded the motion. The Board approved the motion unanimously.

### **New Business**

#### **Main Agreement**

The Board discussed signing the agreement with the Main Library Alliance. The Director had sent an email outlining why the Board should sign the agreement (Butler is the only library in Main that has not signed the 2023 agreement).

H. Donargo motioned to sign the agreement, using the language in the agreement. J. Karpowich seconded the motion. The Board unanimously approved signing the agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Library Board of Trustees of:

<div style="text-align: right;">_____, (hereinafter "Library")</div> <div style="text-align: center;">Library Name</div>
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1. Confirms that the Library meets the qualifications of membership set forth in the Bylaws of Main; and
2. Agrees that the Library shall renew its membership in Main effective January 1, 2023; and
3. Agrees to release and hold harmless Main and its employees and contractors from any liability resulting from acts of the Member, other Members, and any third parties; and
4. Agrees that the Library shall abide by the Bylaws, policies, and procedures of Main.

#### **Budget Transfers**

The Director had shared with the Board recommendations of 2022 budget transfers so that no budget line is less than zero. The transfers would achieve this.

B. Karpowich motioned to approve the transfers as recommended. J. Karpowich seconded the motion. The Board unanimously approved the motion.

**Public Comments**

No comments.

**Adjournment**

J. Karpowich motioned to adjourn. H. Donargo seconded the motion. The Board approved adjourning the meeting.

The meeting adjourned at 6:29 p.m.

Respectfully submitted,

Luis Rodriguez