

The Butler Public Library Board of Trustees Minutes July 6, 2023

Meeting called to order: at 6: 07 p.m. by Maryanne Hanisch (in place of Camille Piccirillo).
The required posting was made in compliance with the Open Public Meetings Act.

Roll Call:

Present: Helen Donargo (virtual), Maryanne Hanisch, Becky Karpowich (virtual), Jason Karpowich (virtual), and Luis Rodriguez (Library Director, ex-officio).

Excused: Louis Coiro, Ryan Martinez and Camille Piccirillo.

Minutes:

J. Karpowich motioned and H. Donargo seconded the motion to approve the June 1, 2023 minutes as submitted. The Board voted unanimously to approve the motion.

Director's Report:

The Director had sent his written report to the Board before the meeting. He highlighted some items from the report (the report is for the month of June):

- Attendance for the Divine Medium program was 72.
- The Assisting Families program had three families attend and one gentleman from Butler United Methodist Church. The attendees found the program very informative.
- The English as a Second Language classes began on Wednesday, May 31. Eight people showed up for the classes.
- We are hosting a shark week contest where the children have to guess the number of shark figures in the Library.
- We are doing a learn to bike program at St. Anthony's.
- The Summer Reading Kick-Off program was a success. The new spot for Jack's Petting Zoo was very nice.
- We recorded the suicide is preventable program and posted it on our YouTube channel.
- Arlene Walk connected with DonationMatch. DonationMatch helped us connect with groups that give out passes to local amusement parks.

H. Donargo motioned to accept the Director's report. M. Hanisch seconded the motion. The Board voted unanimously to accept the report.

Treasurer's Report

The Treasurer and Director had emailed Board members information on the checking accounts and bills to pay.

Treasurer's Report for July 6, 2023

Bills paid - June 9, 2023

- Check #1567 Borough of Butler \$23,861.66
- #1568 Petty Cash \$136.35
- June 29, 2023
- #1569 \$480.00 "Cash" for the ice cream truck (to be reimbursed by the Friends of the Library)

Balances:

- Lakeland \$148,961.47
- NJCMF \$10,289.44 Interest rate 5.10% (+0.17)

Bills to Pay

The Library owes the Borough \$37,039.74 (three payroll checks were cut in June)

The petty cash amount is \$50.86

The Board reviewed the bills to be paid.

H. Donargo motioned and J. Karpowich seconded the motion to approve the Treasurer's report and the pay the bills.

The Board unanimously approved the motion to accept the Treasurer's report as submitted.

The President conducted a roll call on the motion to pay the bills and all voted yes on the motion.

Old Business

No old business.

New Business

Imandt Fund Certificate

The Treasurer proposed rolling over the certificate which comes due in August. The Board agreed with this proposal and gave the Treasurer the discretion to pick the length based on the best rate.

B. Karpowich motioned and H. Donargo seconded the motion to roll over the certificate and to allow the Treasurer to choose the best certificate length. The Board voted unanimously to accept the motion.

Director's Retirement

The Director announced that he is retiring in December. He is working on a position announcement to share with the Board. He asked the Board members to share comments, especially with a description of Butler.

Public Comments

No comments.

Adjournment

The meeting adjourned at 6:32 p.m.

Respectfully submitted,

Luis Rodriguez