

The Butler Public Library Board of Trustees Minutes May 8th, 2025

Meeting called to order: at 7:03PM by Maryanne Hanisch.

The required posting was made in compliance with the Open Public Meeting's Act.

Roll Call:

Present: Maryanne Hanisch, Helene Donargo, Janet Kern, Louis Coiro

Excused: Ryan Martinez

Unexcused: none

Library Staff Attendance: Jenn Caputo

Public Attendance: none

President's Comments:

- Trustees reviewed the minutes from March.

Minutes: Louis Coiro motioned and Helene Donargo seconded the motion to approve the April 3rd, 2025 minutes as submitted. The Board voted unanimously to approve the motion.

Director's Report:

- Children's program attendance is good.
 - During spring break, there was a moon lamp project in the children's room. There were 23 kids in the room with moon lamp kits. The kids had a great time and the projects are beautiful.
 - The diamond dots programs continue to be a huge success! The kids recently completed a butterfly project that came out wonderfully.
 - Teen volunteer meeting will be on Monday, June 2nd at 4PM. This is a great way for the kids to gather hours for confirmation, NJHS, NHS, etc. Bring your summer schedule to the meeting. Attend the meeting to get your summer volunteer hours.
 - Summer reading kick off is Thursday June 26th. The sign-ups begin at 11AM. We'll have student volunteers and staff on hand to register the kids. The petting zoo and ice cream will be outside courtesy of the Friends.
 - These programs are in addition to the two weekly storytime classes, 1000 books before kindergarten, family movie night. Please check the website for sign ups!
- Adult program's attendance for programs good

- Crochet class is quite popular. There had to be an additional session added. So now there's class on every other Tuesday afternoon and Tuesday evening.
- The \$2400 grant from Chilton Medical Center, Atlantic Health System was presented on Monday 5/5. This award will cover the next three sessions of chair yoga.
- Those programs are in addition to two book clubs, canasta, ESL classes (which will take a break over the summer), Friday night movie & Tuesday afternoon movie. Please check the website for the updated calendar!
- We'll be having another Wendy's night on Wednesday, May 14th. Please go to Wendy's between 5PM – 8PM to support the library. We'll also be having a Applebee's fundraiser on July 1st and Dairy Queen on August 6th.
- The next Board meeting will be on Thursday, June 5th at 7PM.

Helene Donargo motioned and Janet Kern seconded the motion to approve the Director's Report as submitted. The Board voted unanimously to approve the motion.

Treasurer's Report

Treasurer emailed the Treasurer's Report ahead of the meeting to all Board Members.

Balances:

- The Provident Account is at \$179,429.77
- The NJCMF is at \$11,279.64 4.30% interest rate (unchanged)

The Board reviewed the Treasurer's Report. Helene Donargo motioned and Louis Coiro seconded the motion to approve the Treasurer's report. Maryanne Hansich conducted a roll call on the motion to approve the Treasurer's Report and Maryanne, Janet, Helene, and Louis voted yes on the motion.

Bills to Pay

- Petty Cash Reimbursement: \$148.45
- Borough: \$27,676.62
- Check to Friends: \$515.10 (Wendy's fundraiser 3/19/25)
- Check to Friends: \$2,400.00 (CMHC grant 5/5/25)
- Borough (asbestos abatement): \$2,000.00

Maryanne Hansich conducted a roll call on the motion to approve the Bills to Pay. Maryanne, Louis, Janet, and Helene voted yes on the motion.

Old Business

New Business

- Camille Piccirillo, our Board President, has decided to step down from her position. We need someone to take over her position. Janet Kern offers to put her name into consideration for the President position. Jenn will email possible candidates to fill other positions on the board and email all possibilities to Ryan Martinez.
- Cashed Petty Cash check #1633 Provident Bank on 5/13/25 for \$148.45.
- Deposited Cash Box and Coin Box revenues on 3/4/25
 - i. Circulation Cash Box: \$490.20
 - ii. Coin Box: \$64.75
- Borough Payments:
 - i. Borough payment check #1629:
\$27,382.98 given to Melissa Berger on
4/4/25
 - ii. Asbestos payment check #1631:
\$2,000.00 given to Melissa Berger on
4/4/25

Public Comments

Adjournment:

Maryanne Hanisch asked for a motion to adjourn the meeting. Louis Coiro motioned and Helene Donargo seconded the motion to adjourn the meeting. The Board approved adjourning the meeting.

The meeting adjourned at 7:20PM.

Respectfully submitted,

Jennifer Caputo (Acting Director)