

## **The Butler Public Library Board of Trustees Minutes September 5, 2025**

**Meeting called to order:** at 7:00PM by Janet Kern.

The required posting was made in compliance with the Open Public Meeting's Act.

**Roll Call:**

Present: Janet Kern, Maryanne Hanisch, Ryan Martinez, Louis Coiro, and Tori Karpinecz

**Excused:** Helene Donargo, Jenn Caputo

**Unexcused:**

**Library Staff Attendance:** Arlene Walk

**Public Attendance:**

**President's Comments:**

- Trustees reviewed the minutes from July.

**Minutes:** Louis Coiro motioned and Maryanne Hanisch seconded the motion to approve the June 5<sup>th</sup>, 2025 minutes as submitted. The Board voted unanimously to approve the motion.

**Director's Report:**

- Children's/attendance good
  - Over 30 students from Richard Butler and Butler High school volunteered 475 hours of total time for the summer reading program. Most of the volunteers were from Richard Butler School this year.
  - Learn to bike ride at St. Anthony's school on July 31<sup>st</sup> was a huge success by Avenues in Motion. We had about 10 kids learn to ride a bike and offer the program to about 20 kids.
  - 130 kids registered for summer reading program from Aaron Decker, Richard Butler up to Grade 5, Preschoolers, Homeschoolers, and Out of Towners. We did not have a lot of out of towners this year but they are generally the children that come to our library from West Milford, Kinnelon and Bloomingdale because we are a lot closer to them and they participate in a lot of programs.
  - Sponsors:
    - Dairy Queen Butler: We pay him \$100.00 to help him with expenses and he provides Ice Cream Coupons for the kids for a free ice cream.
    - Lake Tomahawk, Sparta: Waterpark pass for 4 people; The passes went to a student volunteer who volunteered the greatest number of hours.

- Applebee's Corporate coupons/not the local Applebee's
  - Dorney Park, Pennsylvania Park gives us 2 free passes for park and waterpark
  - Holiday Bowl Oakland, NJ gave us bowling for 4
  - Friends of the Library paid for Jack's Petting Zoo and the ice cream from the ice cream truck. Even though Jack's is expensive it is well worth it for the kids and families.
  - The Growing Stage Theater Netcong, NJ Show Tickets for 1 adult and 1 child's ticket for their productions which is ongoing. We are signed up until February to receive tickets. We advertise a little for them with flyers and on the website for our Scavenger Hunt prizes.
- Book Giveaway: Successful program: Books are packed up and ready to be picked up by Mrs. Desirae Ventrella from Aaron Decker who will put them out for Back to School Night on September 10, 2025.
- Flooring for Children's Room: Bruce had to dig up part of the floor and cement the electrical pipes in place so they don't pop up through the flooring again. New flooring has to withstand constant moving of furniture. Looking for flooring that is scratch proof. Thinking of other options as well. Mr. Coiro asked about the types of flooring that is used in the schools. Mrs. Hanisch mentioned that flooring in the schools gets scuffed. Discussed Other flooring options like terrazzo flooring. Invited the Board Members to look at the flooring in the Children's Room as they leave the library. Need quote: Contractor coming on Monday, September 8, 2025. Will contact the Friends and get the project moving forward and see if they can help with the cost of the flooring.
- Paving parking lot: Paving company is going to help with parking. Discussed closing the library for two days during grinding and paving. Paving will most likely occur in September/October.
- Mayor Ryan Martinez motioned to change the meetings of the Board of Trustees back to 6:00pm moving forward. The mayor made a motion to change the time to 6:00pm and all Board members present motioned unanimously to revert back to the 6:00 pm meeting time.
- Adults/attendance good
  - Coloring contest for Summer Reading: Winner won a Target gift card.
  - AAVID volunteer: Weekly Mondays
  - Adult Volunteer: Weekly Wednesday
  - Good attendance for August programs offered

Louis Coiro motioned and Tori Karpinecz seconded the motion to approve the Director's Report as submitted. The Board voted unanimously to approve the motion.

### **Treasurer's Report**

1. Treasurer's Report for September 4, 2025

### **Bills paid on August 6, 2025**

Check #1647 Friends of the Library for Applebee's Fundraiser \$78.31

1648 Petty Cash \$144.44

1649 Borough for Asbestos Abatement \$2,000.00

1651 Borough of Butler \$25,471.45

(#1650 - voided)

### **Balances**

Provident Bank \$290,931.63

NJCMF \$11,436.63 - 4.33% interest rate (+0.03%)

The Board reviewed the Treasurer's Report. Tori Karpinecz motioned and Louis Coiro seconded the motion to approve the Treasurer's report. Janet Kern conducted a roll call on the motion to approve the Treasurer's Report and all members voted yes on the motion.

### **Bills to Pay:**

- Petty Cash Reimbursement \$207.90
- Borough: \$24,470.78
- Asbestos Abatement: \$2000.00

Janet Kern conducted a roll call on the motion to approve the Bills to Pay. All board members voted yes on the motion.

### **Old Business**

**New Business**

- Deposited Borough of Butler Check #065750: \$117,721.81 on August 20, 2025
- Deposited Gift-a-Book \$242.00 on 8/6/25 Fundraiser
- Deposited Applebee's Check \$78.31 Fundraiser
- Deposited Cash Box and Coin Box revenues:
  - i. Circulation Cash Box (August 8/6/25): \$459.40
  - ii. Coin Box: (August 8/6/25): \$67.51

**Public Comments****Adjournment:**

Janet Kern asked for a motion to adjourn the meeting. Maryanne Hanisch motioned and Tori Karpinowich the motion to adjourn the meeting. The Board approved adjourning the meeting.

The meeting adjourned at 7:21PM.

Respectfully submitted,

Arlene Walk (In absence of Jenn Caputo/Acting Director)